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| Cody Hayes | | |
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| Objective | | |
| To obtain a position in a professional environment which will allow me to contribute my acquired skills as well as develop additional skills to grow within the company. | | |
| Experience | | |
| 9/1/2011 to 11/1/2012 | Levi Strauss & Co. | Eugene, OR |
| Merchandisde & Data Coordinator   * Develop and maintain communication and logistics channels for domestic and foreign suppliers to meet store needs * Regularly analyze sales reports to determine trends and advise on future courses of action at the store level * Create and maintain detailed reports for sales, costs, and inventory levels of thousands of products & use ERP software to maintain product lines and related attributes * Lead projects to introduce new merchandise into selected stores; coordinate these activities with high level executives within the company | | |
| 1/1/2011 to 9/1/2011 | W.W. Grainger Inc. | Portland, OR |
| On-site services consultant   * Act as primary point of contact at largest account in company for day to day operations * Communicate with customer contacts to determine product need; work closely with supply chain team to arrange for prompt shipment and delivery * Use SAP, MS Office, and other programs to maintain customer stock levels and tracking of previous purchases | | |
| 11/1/2009 to 1/1/2011 | W.W. Grainger Inc. | Eugene, OR |
| Customer service associate   * Use SAP to enter customer orders received via telephone, fax, and in person * Maintain accurate billing records for all customers * Work with sourcing team to obtain products not available in regular line to meet customer needs. | | |
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| Education | | |
| 01/2007 to 12/2009 | Lane Community College | Eugene, OR |
| Completion of 85 credit hours   * Emphasis on accounting and finance * Continuing education via on-line courses to obtain bachelor’s degree in accounting | | |
| References | | |
| References are available on request. | | |